



Application for New Drivers Licence Hackney Carriage / Private Hire Vehicle

Local Government (Miscellaneous Provisions) Act 1976
& Town Police Clauses Act 1847

All questions set out below **must** be answered by the applicant.

Please use block capitals.

1. PERSONAL DETAILS

(Mr/Mrs/Miss/Ms)	<input type="text"/>	Home Address	<input type="text"/>
First Names	<input type="text"/>		<input type="text"/>
Surname	<input type="text"/>		<input type="text"/>
Maiden Name or Previous Surname	<input type="text"/>		<input type="text"/>
Home Tel No	<input type="text"/>		<input type="text"/>
Work Tel No	<input type="text"/>	Postcode	<input type="text"/>
Mobile Tel No	<input type="text"/>		
Date of Birth	<input type="text"/>		
National Insurance No	<input type="text"/>		

OFFICE USE ONLY
 Verified by Birth Certificate
 or Passport: Yes No
 Number:

2. REFEREES

Please give the name and address of two referees who can be contacted and asked about your character and suitability for a licence. Referees must have known you for at least three years. They should be persons of standing within the community and preferably include your present or last employer. **They should not be a relative or a new employer.**

Name	<input type="text"/>	Name	<input type="text"/>
Address	<input type="text"/>	Address	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
Capacity known to you (i.e. employer)	<input type="text"/>	Capacity known to you (i.e. employer)	<input type="text"/>
	<input type="text"/>		<input type="text"/>

3. PRESENT OR LAST EMPLOYER

Present Occupation
(e.g. Driver)

Total hours worked
per week

Name & Address
of present employer
*(If unemployed give
name and address of
last employer)*

Date became unemployed

 / /

Reason for leaving

4. TAXI EMPLOYMENT DETAILS

(i) Will you work full-time or part-time?
(Please tick as appropriate)

Full-time

Part-time

(ii) Please state the approximate number of hours you will work per week

(iii) Please state the name and address
of the Proprietor/Operator for whom
You will work or whether you will be
self-employed.

(iv) Have you previously held a private hire or hackney carriage licence?

Yes

No

If yes, please provide the following details:

Date Licence issued

 / /

Date Licence expired

 / /

Licensing Authority

(V) Have you ever been refused a private hire or hackney carriage licence or had a licence suspended or revoked?

Yes

No

If yes, by which authority

Give reasons for refusal/suspension/revocation

5. DVLC DRIVING LICENCE DETAILS

How long have you held a full DVLC driving licence?

Years

Months

IMPORTANT - You must have held a full DVLC licence for a minimum period of 12 months

DVLC Licence Number

6. MOTORING OFFENCES AND DVLC LICENCE ENDORSEMENTS

Have you ever committed any motoring offences and/or have any points on your current DVLC licence?

Yes No

If Yes, please provide details

PLEASE NOTE THAT A SEARCH OF DVLC RECORDS WILL BE UNDERTAKEN

Do you have any objections to a DVLC licence check being carried out?

Yes No

If yes, please state reason.

Do you have any motoring matters pending which may result in criminal proceedings against you and/or any points on your current DVLC licence?

Yes No

If yes, please give details below

7. NON-MOTORING OFFENCES

Have you ever been convicted of any non-motoring offences in any court?.

(Please tick box as appropriate)

Yes No

If yes, please provide details of all convictions below

	1	2	3
Offence	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Offence	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Date of Court	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Date of Conviction	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Penalty	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are there any prosecutions pending against you

Yes No

Alleged offence

Date of court hearing (if known)

PLEASE NOTE THAT A SEARCH BY THE CRIMINAL RECORDS BUREAU WILL BE UNDERTAKEN

Do you have any objections to a search being carried out?

Yes No

If yes, please state reasons below

Is there any other information or incident you would like to tell the council that may affect your application?

8. DECLARATION

I authorise the Council to cross check the information I have given, with other sections within the Council, Rent Officer, other Councils and Benefit Authorities.

I declare that all the above details are, to the best of my knowledge correct

Signed

Date

 / /

IMPORTANT

If any person knowingly or recklessly makes a false statement or omits any material particular in giving information in connection with this application, he/she shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding £100.

9. PROCESS CHECK

Upon completion of the application form, please attend to the following:

Stage 1

(Please tick)

The Licence fee plus the Criminal Records Bureau fee of £34.00
(Cheques should be made payable to Malvern Hills District Council)

Completed Criminal Records Bureau enhanced check form

Passport or Birth Certificate

4 Colour passport sized photographs

D.V.L.C. Check form

Driving Licence

Arrange appointment with licensing officer to take knowledge test

Driving Skills assessment test fee of £25.00

Date and time of test

Failure to pass the knowledge test will result in applicant making another appointment to re-take the test (no sooner than 14 days from the last test).

If the test is taken three times and each test results in a failure grade, the Council will not continue with the application until a 6 month period has elapsed.

Stage 2.

Once the applicant has passed the knowledge test, the applicant must arrange for a medical certificate to be forwarded to the Council.

Stage 3.

Once the above documentation has been received and the checks produce no adverse comments then a licence can be issued.

IMPORTANT
AN INCOMPLETE APPLICATION WILL DELAY THE ISSUE OF YOUR LICENCE

Please return to:

Licensing Section, Malvern Hills District Council, The Council House,
Avenue Road, Malvern, Worcs. WR14 3AF.