



# Application for Renewal of Drivers Licence Hackney Carriage / Private Hire

Local Government (Miscellaneous Provisions) Act 1976  
& Town Police Clauses Act 1847

All questions set out below **must** be answered by the applicant.

Please use block capitals.

## 1. CURRENT LICENCE

Please complete the following:

Current Licence No

Expiry date  /

## 2. PERSONAL DETAILS

(Mr/Mrs/Miss/Ms)

First Names

Surname

Maiden Name

or

Previous Surname

Home Tel No

Work Tel No

Mobile Tel No

Date of Birth  /

National Insurance No

Home Address

Postcode

### 3. PRESENT OR LAST EMPLOYER

Present Occupation  
(e.g. Driver)

Total hours worked  
per week

Name & Address  
of present employer  
*(If unemployed give  
name and address of  
last employer)*

Date became unemployed

 /  / 

Reason for leaving

### 4. TAXI EMPLOYMENT DETAILS

(i) Do you work full-time or part-time?  
*(Please tick as appropriate)*

Full-time

Part-time

(ii) Please state the approximate number of hours you work per week

(iii) Please state the name and address  
of the Proprietor/Operator for whom  
you work or whether you are  
self-employed.

(iv) Have you previously held a private hire or hackney carriage licence  
with another authority?

Yes

No

If yes, please provide the following details:

Date Licence issued

 /  / 

Date Licence expired

 /  /

#### 4. (Continued)

(v) Have you ever been refused a private hire or hackney carriage licence or had a licence suspended or revoked?

Yes

No

If yes, by which Authority

Give reasons for refusal/suspension/revocation

#### 5. MOTORING OFFENCES AND DVLC LICENCE ENDORSEMENTS

Have you ever committed any motoring offences and/or have any points on your current DVLC licence?

Yes

No

If Yes, please provide details

**PLEASE NOTE THAT A SEARCH OF DVLC RECORDS WILL BE UNDERTAKEN**

Do you have any objections to a DVLC licence check being carried out?  
If yes, please state reason.

Yes

No

Do you have any motoring matters pending which may result  
in criminal proceedings against you and/or any points on  
your current DVLC licence?

Yes

No

If yes, please give details below

## 6. NON-MOTORING OFFENCES

Have you ever been convicted of any non-motoring offences in any court during the period of your current MHDC drivers licence?.

*(Please tick as appropriate)*

Yes  No

If yes, please provide details of all convictions below

	1	2	3
Offence	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Offence	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Date of Court	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Date of Conviction	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Penalty	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are there any prosecutions pending against you

Yes  No

Alleged offence

Date of court hearing (if known)







**PLEASE NOTE THAT A SEARCH BY THE CRIMINAL RECORDS BUREAU WILL BE UNDERTAKEN**

Do you have any objections to a search being carried out?

Yes  No

If yes, please state reasons below

Is there any other information or incident you would like to inform the council of that may affect your application?.

## 7. DECLARATION

I authorise the Council to cross check the information I have given, with other sections within the Council, Rent Officer, other Councils and Benefit Authorities.

I declare that all the above details are, to the best of my knowledge correct

Signed

Date

 /  / 

### IMPORTANT

If any person knowingly or recklessly makes a false statement or omits any material particular in giving information in connection with this application, he/she shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding £100.

## 8. APPLICATION CHECKLIST - IMPORTANT

After you have filled in this form, tick the boxes below to show that you have attended to the following

### Enclosed

(Please tick)

The Licence fee plus the Criminal Records Bureau fee of £33.00  
(Cheques should be made payable to Malvern Hills District Council)

Your D.V.L.C. Drivers licence

Completed Criminal Records Bureau enhanced check form

Passport or Birth certificate

A Medical certificate (Refer to guidance booklet)

4 Colour passport sized photographs

D.V.L.A. Check form

Signed the Declaration

**IMPORTANT**  
**AN INCOMPLETE APPLICATION WILL DELAY THE ISSUE OF YOUR LICENCE**

*Please return to:*  
Licensing Section, Malvern Hills District Council, The Council House,  
Avenue Road, Malvern, Worcs. WR14 3AF.