

AREA DEVELOPMENT CONTROL COMMITTEES

Terms of Reference, Constitution, Rules and Procedures

Role

1. The Area Development Control Committees will consider and determine planning applications and development control matters, including Tree Preservation Order objections, in accordance with the approved Scheme of Delegation.

Constitution

2. All members will serve on the Area Development Control Committee covering their Ward. With effect from 4th June 2003, Members shall not serve as Members of Area Development Control Committees unless they have undergone the prescribed annual induction training on planning matters (including the Code of Conduct and Planning Protocol).
3. Political balance will not apply.
4. Substitutions will not be permitted.
5. The quorum of the Southern Area Development Control Committee will be 6 members and the quorum of the Northern Area Development Control Committee will be 4 members
6. Applications where the decision is contrary to officers' recommendation and appears to
 - a) be substantially in conflict with local or national planning policy; **or**
 - b) have District-wide significance; **or**
 - c) need clarification as to the conditions to be attached or the reasons for refusal;may be referred to Planning Committee by the Head of Planning Services.
7. Applications may also be referred to Planning Committee for determination where 9 members of the Area Development Control Committee request at the meeting that a decision is "referenced up".

Rules and Procedures

6. No Member shall hold the office of Chairman of an Area Development Control Committee for more than 6 consecutive years and he/she shall not be re-elected as Chairman for a period of 12 months thereafter.
7. The Area Development Control Committees will be serviced by the Democratic Services Section.
8. The Area Development Control Committees will normally meet monthly.
9. Meetings will be held in public, with the full right of attendance for all Councillors, public and press. A public speaking scheme will be operated. (Appendix 2 refers).
10. An agenda, together with reports will be circulated to all Members of the relevant area Committee at least five clear working days before the meeting.

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