

**Our Ref:** DLM/bs/SCI  
**Your Ref:**  
**Telephone:** (01684) 862318  
**E-Mail:** david.murray@malvern hills.gov.uk

24 October 2005

Dear Sir/Madam

**Malvern Hills District Local Development Framework Statement of Community Involvement (SCI) Submission Document**

The draft Statement of Community Involvement was published for pre-submission in May 2005 for a six-week consultation period, which ended on 17 June 2005. The Council has now revised the document taking into account the representations that were received during the pre-submission consultation period. A complete schedule of all the comments received alongside the Council's response and recommendations can be viewed on our website: [www.malvern hills.gov.uk](http://www.malvern hills.gov.uk) or a copy is available to view at the Customer Service Centre, The Library, Graham Road, Malvern.

The SCI sets out our suggestions for involving you in the preparation of a range of documents that comprise the Local Development Framework (LDF). In addition, it also sets out when and how we will consult on planning applications. It is a statutory requirement for Local Planning Authorities to publish a SCI to recognise the value of your views on the consultation process.

Please find enclosed a copy of the Revised Statement of Community Involvement (SCI) Submission Document and representation form for independent examination. The final six week statutory period will begin from 28 October 2005 to 9 December 2005. Copies of the SCI, Statement of Consultation and representation form can be viewed and downloaded from the Council's website: [www.malvern hills.gov.uk](http://www.malvern hills.gov.uk). The document can also be viewed at the Customer Service Centre, The Library, Graham Road, Malvern and other locations outlined overleaf. Paper copies are also available on request.

We are inviting comments on the SCI Submission Document which must be received in the prescribed consultation period and before **5.30pm on Friday, 9 December 2005**. **Representations received after this date cannot be accepted**. Please send your comments to Gary Williams, Head of Planning Services at the above address. You can also send your comments by e-mail to: [david.murray@malvern hills.gov.uk](mailto:david.murray@malvern hills.gov.uk) or fax 01684 862499. The 'proposal matters' as required by Regulation 28 is set out overleaf. If you have any queries, please telephone me the above telephone number.

Yours sincerely



**David Murray**  
**Development Control Manager**

**‘Proposal Matters’ – Regulation 28  
Planning and Compulsory Purchase Act 2004  
The town and Country Planning (Local Development) (England) Regulations  
2004 (Regulation 28)**

**Notice of Submission Public Participation  
Statement of Community Involvement – Submission Document**

Malvern Hills District Council has prepared a revised Statement of Community of Community Involvement (SCI) as part of the Local Development Framework (LDF) for the District. The Statement of Community Involvement sets out how the community will be engaged in the preparation of the Local Development Framework and in significant planning applications. When the Statement of Community Involvement is adopted it will form a Local Development Document within the Local Development Framework.

Copies of the Statement of Community Involvement Submission Document have been published under Regulation 28 of the above regulations and are available for inspection free of charge at the following locations:

- Malvern Customer Service Centre, The Library, Graham Road, Malvern, Monday – Friday, 9.00am – 5.30pm;
- Tenbury Area Office, Pump Rooms Monday – Friday, 9.00am – 1.00pm
- Upton Library = normal opening hours

The Statement of Community Involvement Submission Document is available to view on the Council's website [www.malvern hills.gov.uk](http://www.malvern hills.gov.uk). In addition copies of the Draft Statement of Community Involvement have been supplied to all Parish and Town Councils within the District.

Representations on the Statement of Community Involvement Submission Document should be submitted within the 6 week consultation period ending 5.30pm on 9 December 2005, and they should be sent in writing to Mr G Williams, Head of Planning Services, Malvern Hills District Council, Council House, Avenue Road, Malvern, Worcestershire, WR14 3AF. Representations can also be submitted electronically using the Council's website [www.malvern hills.gov.uk](http://www.malvern hills.gov.uk). Representations should specify the matters to which they relate, and the grounds on which they are made. To help in the making of representations a form is available at the above locations and can be downloaded from the above website. A separate form should be used for each representation.

Further information is available from the from the Malvern Customer Service Centre, The Library, Graham Road, Malvern, Worcestershire WR14 2HU Tel 01684 862151. If you have any difficulties with reading or obtaining the Statement of Community Involvement, please contact the Malvern Customer Service Centre for assistance.

**Notification of Examination and Adoption**

Please indicate in your response if you wish to be notified of either or both of the following:

- (i) that the SCI has been submitted to the Secretary of State for independent examination;
- (ii) that the SCI has been adopted.

Any such notification will be sent to the address on your representation unless specified otherwise.



**GARY WILLIAMS  
Head of Planning Services  
28 October 2005**

**Publication Name and Date**

Ludlow (Tenbury) Advertiser Thursday, 27 October 2005

Gloucestershire Echo Thursday, 27 October 2005

Malvern Gazette Friday, 28 October 2005

Berrow Worcester Journal Friday, 28 October 2005