

Planning Applications - Data Protection And Security

Planning applications are published lawfully as a public register for consultation, in accordance with planning legislation. This information is held manually and electronically. Malvern Hills District Council has taken into consideration advice provided by the Information Commissioner's Office (ICO) in deciding what information relating to planning applications, is published on this web-site.

Fair Obtaining Notice

The Data Protection Act 1998 gives rights to you about how your personal data is obtained and used by Malvern Hills District Council (the 'data controller'). When commenting on planning applications or submitting a planning application, the information you provide will be used to process the planning application and any subsequent appeal (should one be lodged). This means that your letters/comments will be available to be viewed by anyone via our website or at our offices. The information you provide will not be made available on this web-site for any longer than is necessary.

Before information is displayed on these web pages, we will make every effort to blank out personal information such as telephone numbers, email addresses and signatures on documents submitted to Planning Services and scanned after December 2007. However, anyone wishing to view the original application files will be able to view this information in its entirety when visits are made to the Council Offices or the Customer Service Centre at the library in Great Malvern.

Information scanned prior to December 2007 was scanned in its entirety. Because personal information cannot easily be removed from these scanned documents, they have been removed from the website in order to comply with the requirements of the Data Protection Act. Planning Services apologises for any inconvenience this may cause.

Representations on planning applications will be removed from the web-site periodically. Normally every 6 months, provided a decision has been made on the planning application to which they relate.

The District Council along with the Planning Portal is encouraging applicants and members of the Public to use the online facilities available for making Planning Applications and commenting on them.

Please Note: No physical signature is now required if making comments on a planning application on-line or submitting a planning application online. Additionally telephone numbers, email addresses or signatures are not required when you are commenting on a planning application.

We take the security of customer information very seriously, and our priority is to protect the data of all our customers. If you have any concerns about the information that is displayed on this web-site please email developmentcontrol@malvernhillsgov.uk giving the full application number of the file and details of the document containing the information, eg date of letter. If you require any further details please contact the Development Control team by email developmentcontrol@malvernhillsgov.uk or telephone 01684 862151