



LD/01  
Application for  
**New Drivers Licence**  
**Hackney Carriage / Private Hire Vehicle**

*Local Government (Miscellaneous Provisions) Act 1976  
& Town Police Clauses Act 1847*

**All questions set out below must be answered by the applicant.**

*Please use block capitals.*

**1. PERSONAL DETAILS**

Dual Licence

Private Hire only

(Mr/Mrs/Miss/Ms)

Home Address

First Names

Surname

Maiden Name

*or*

Previous Surname

Home Tel No

Work Tel No

Postcode

Mobile Tel No

Date of Birth   
(must be over 21 years of age)

**OFFICE USE ONLY**  
Verified by Birth Certificate  
or Passport: Yes  No   
Number:

National Insurance No

E-mail Address

**2. PRESENT OR LAST EMPLOYER**

Present Occupation (e.g. Driver)

Total hours worked per week

Name & Address of present employer  
*(If unemployed give name and address of last employer)*

Date became unemployed  /  /

Reason for leaving

### 3. TAXI EMPLOYMENT DETAILS

(i) Will you work full-time or part-time?  
*(Please tick as appropriate)*

Full-time

Part-time

(ii) Please state the approximate number of hours you will work per week

(iii) Please state the name and address of the Proprietor/Operator for whom You will work or whether you will be self-employed.

Please list vehicles you will be operating in.  
(Private Hire only)

Operator Licence Number

(iv) Have you previously held a private hire or dual drivers licence?

Yes

No

If yes, please provide the following details:

Date Licence issued

 /  / 

Date Licence expired

 /  / 

Licensing Authority

Licence Number

(V) Have you ever been refused a private hire or dual drivers licence or had a licence suspended or revoked?

Yes

No

If yes, by which authority

Give reasons for refusal/suspension/revocation

#### 4. DVLC DRIVING LICENCE DETAILS

How long have you held a full DVLC driving licence?

Years  Months

**IMPORTANT - You must have held a full DVLC licence for a minimum period of 12 months**

DVLC Licence Number

## 5. MOTORING OFFENCES AND DVLC LICENCE ENDORSEMENTS

Have you ever committed any motoring offences and/or have any points on your current DVLC licence?

Please include fixed penalty offences

Yes

No

If Yes, please provide details

**PLEASE NOTE THAT A SEARCH OF DVLC RECORDS WILL BE UNDERTAKEN**

Do you have any motoring matters pending which may result in criminal proceedings against you and/or any points on your current DVLC licence?

Yes

No

If yes, please give details below

## 6. NON-MOTORING OFFENCES

Have you ever been convicted of any non-motoring offences in any court?.

*(Please tick box as appropriate)*

Yes  No

If yes, please provide details of all convictions below

	1	2	3
Offence			
Date of Offence	/ /	/ /	/ /
Date of Court	/ /	/ /	/ /
Date of Conviction	/ /	/ /	/ /
Penalty			

Are there any prosecutions pending against you

Yes  No

Alleged offence

Date of court hearing (if known)







**PLEASE NOTE THAT A SEARCH BY THE CRIMINAL RECORDS BUREAU WILL BE UNDERTAKEN**

Is there any other information or incident you would like to tell the council that may affect your application?

## 7. DECLARATION

I authorise the Council to cross check the information I have given, with other sections within the Council, Rent Officer, other Councils and Benefit Authorities.

I declare that all the above details are, to the best of my knowledge correct

Signed

Date

 /  / 

### IMPORTANT

If any person knowingly or recklessly makes a false statement or omits any material particular in giving information in connection with this application, he/she shall be guilty of an offence and shall be liable to prosecution.

## 8. APPLICATION CHECKLIST

Please check the following supporting documentation and checks have been completed:

(Please tick)

Licence Fee

CRB Fee

Criminal Record Bureau Form Completed

DVLA Mandate Form Completed

Taxi Knowledge Test Booked

Driving Skills Assessment Done (copy of permit)

3 Forms ID (passport, birth certificate and household bill)

Driving Licence - card and counterpart

2 Passport Photo`s

Medical Part A and Part B

\*Please make cheques payable to Malvern Hills District Council

NB: All new drivers must take a driving skill assessment

**ALL SECTIONS OF THIS APPLICATION MUST BE COMPLETED  
AN INCOMPLETE APPLICATION WILL DELAY THE ISSUE OF YOUR LICENCE**

*Please return to:*

Licensing Section, Malvern Hills District Council, The Council House,  
Avenue Road, Malvern, Worcs. WR14 3AF.