

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk & Financial Officer

Parish Office
Community Centre
Main Road
Kempsey
WR5 3LQ

E-mail: Kempseyparishcouncil@btinternet.com

Tel: 01905 828183

Chief Planning Officer
Malvern Hills District Council
The Council House
Avenue Road
Malvern
Worcs
WR14 3AF

28 February 2013

1 MAR '13 9:53

For the attn: of Mr David Clarke

Dear Sir

Application for Designation of a Neighbourhood Area

Please find attached Kempsey Parish Council's application for designation of a neighbourhood area in accordance with the Neighbourhood Planning (General) Regulations 2012. I would be grateful if Malvern Hills District Council would publicise the area application as required by the Regulations and consider designating the parish as a Neighbourhood Area.

- a) I enclose a map marked Appendix I identifying the area to which the application relates. This map shows the parish boundary together with the areas that the evolving South Worcestershire Development Plan (SWDP) has indicated as the preferred areas for future development in the parish.
- b) It is considered that the parish as a whole is appropriate to be designated as a Neighbourhood Area, and attached as Appendix II is a copy of the statement included as part of the application for the original Neighbourhood Planning Front Runner Scheme.
- c) Kempsey Parish Council (KPC) is the relevant body for the purposes of Section 61G of the 1990 Neighbourhood Act.

Appendix III sets out the proposed procedure to prepare a neighbourhood plan of which some items have already been proceeded with.

Appendix IV indicates a time line in respect of the preparation of the Neighbourhood Development Plan (NPD) which is up to date with the exception of identifying a planning expert to formulate the plan since without further funding in addition to the £20,000 Front Runner Grant it will be necessary for KPC to undertake the necessary work mainly with volunteers.

Community Engagement

Very recent community engagement has been undertaken by both MHDC and KPC in respect of the proposals for the SWDP. In addition contact has been made and consultation continues with all the active parish organisations in respect of the updating of the parish plan.

Contact details are as follows:

NPD Chair: Mike Biddle. Tele: 01905 820552. E-mail: m.biddle410@btinternet.com

Parish Clerk: Mrs S Baxter. Tele: 01905 828183. E-mail: kempseyparishcouncil@btinternet.com

KPC Chair: Bob Bowley. Tele: 01905 371999. E-mail: bobbowley37@gmail.com

NPD V-Chair: John Michael. Tele: 01905 820966. E-mail: richardjmichael@btinternet.com

The original Parish Plan of 2006 together with an update in 2007 is available on the Kempsey Parish Council website – Kempsey Hub at www.kempseyhub.co.uk This is now being updated by a working party.

If any further information is required at this stage please contact Mike Biddle direct.

Yours faithfully



S Baxter
Clerk & Responsible Finance Officer

Cc: Bob Bowley
Mike Biddle
John Michael

Neighbourhood Planning Frontrunners Scheme – Application for a Neighbourhood Plan for Kempsey Parish Council

Statement for Kempsey Parish Neighbourhood Plan

Introduction

The Statement is prepared to set out the aspiration of Kempsey Parish Council to bid Government funds (Neighbourhood Plans Front-Runners Scheme) to prepare a Neighbourhood Plan for the Parish under the Government's Localism Agenda.

The Make-up of Kempsey Parish

The Parish of Kempsey covers an area of 3233 acres (1307 hectares) and is one of the largest Parish in the Malvern Hills District. In 2004 when the Parish Plan was prepared, the population of the Parish was 3027 with 1325 households, 15% of population is under 16, 12% are aged between 16 and 30, while 17% are aged 30-44. Figures for these groups are all below the county average. 27% of people are 45-59, 6.7% are 60-64 and 21.5% are above 65. The Kempsey figures for the 45-65+ age groups are above the county average.

There is a wide diversity of businesses in Kempsey: everything from the one person business to large companies, in total there are more than 130 businesses. They make a significant contribution to the community, both in employment terms, and in supporting village activities, notably support for Kempsey Parish News through advertising. There is a marked daily ebb and flow of people in and out of the village. 11% of survey respondents work in Kempsey and 48% travel out of the village to work. However, a significant number travel in to work in horticulture/agriculture and for the care of the elderly. New businesses are being created and existing businesses are being enhanced to meet village demand.

There is significant change within the District and the Parish that concerns local residents and the business community. The Parish Council is keen to review and update the Parish Plan prepared in 2004 and to set out future aspirations of the local community in line with the Government's Localism Agenda and to prepare a Neighbourhood Plan for the Parish to inform future development and regeneration decision in the Parish and for delivery and management of services and facilities to meet wider community needs.

The Neighbourhood Plan area will cover the Parish of Kempsey as indicated on the map enclosed and will be centred on the village of Kempsey with surrounding hamlets to include Kerswell Green, Baynall, Napleton, Stonehall, Green Street, Broomhall, Clerkenleap and all other land and outlying properties within the boundary.

There is currently a Parish Plan Working Party set up by Kempsey Parish Council to review and update the present Parish Plan and to formulate new Neighbourhood Plan. The Kempsey Parish Council wants to prepare the Neighbourhood Plan

working with District Council that will provide a framework for the future development and regeneration of the settlements in the Parish to deliver community facilities and develop services that will meet the needs of the wider communities.

Need and Objectives of the Neighbourhood Plan

The natural progression is to update the Parish Plan to the new form being promoted by the Government. The objective of the Parish Council is to address number of key issues set out below that will be explored and developed in formulating new initiatives for sustainable economic, social and environmental prosperity:-

- To ensure that future development, infrastructure and business development of Kempsey Village and it's environs is suitable for a rural location,
- To identify, encompass and promote community infrastructure, business development and future housing requirements in the area as previously addressed in the Parish Plan,
- To develop a 2 year project plan to formulate and prepare the Kempsey Parish Neighbourhood Plan by analysing current Parish Plan to see what objectives have been delivered and those that still need to be delivered and take forward through the consultation process future needs of the Parish in developing the Neighbourhood Plan.
- To undertake wider community participation and consultation (workshops and questionnaires) with the all local residents, businesses and community organisations including the young people within the parish.
- To work with the District Council to formulate policies within the Neighbourhood Plan that will support the delivery of the emerging South Worcestershire Development Plan
- To further develop the existing working relationship with Malvern Hills District Council and Worcestershire County Council to identify resources and funding opportunities to enable the delivery of projects formulated in the Neighbourhood Plan.
- To develop links with other neighbouring parishes namely; Norton juxta Kempsey, Severn Stoke and St. Peter's and to consider cross boundary issues.

Funding

The government grant of £20K will be to meet the cost of preparing the Neighbourhood plan over the 2 years of the project and will work with District Council to allocate funds to meet the expenditure over this period.

The Process

The Parish Council is keen to prepare a Neighbourhood Plan for Kempsey in

accordance with the requirements of the emerging regulations. As this is a 2 year project, all regulations set out by the Government for the Neighbourhood Plans will be incorporated to ensure that the Plan can be adopted to deliver sustainable prosperity within the Parish and the District.

Further Information

Further information on the activities of the Parish Council and its governance are available on the Parish Council Website www.kempseyhub.co.uk. The website includes the current Parish Plan and the statistics and data on the local population and business activities.

Getting Started	<ul style="list-style-type: none"> • Prepare a list of contacts • Get the community on board • Establish a Steering Group • Produce a programme for developing the plan • Develop a communication strategy
Identifying the Issues	<ul style="list-style-type: none"> • Gather together relevant information: <ul style="list-style-type: none"> - Create a profile of the area - Identify assets and designations - Review existing plans and strategies - Discussions with stakeholders - Summarise the findings to identify the area's strengths and weaknesses • Define and agree the boundaries of the neighbourhood area with Malvern Hills District Council (minimum 6 week consultation)
Developing a vision and objectives	<ul style="list-style-type: none"> • Draft the vision and objectives • Check for conformity with strategic policies in the Development Plan • Check the draft vision and objectives with the community
Drafting the Neighbourhood Plan	<ul style="list-style-type: none"> • Generate Options • Prepare a Sustainability Appraisal Scoping Report (minimum 5 weeks consultation) • Assess the impact of options • Develop preferred options • Develop an implementation plan • Check conformity with strategic policies in the Local Plan
Consultation and Submission	<ul style="list-style-type: none"> • Pre-submission consultation and publicity (minimum 6 week consultation) • Prepare final Plan Proposal and Sustainability Appraisal • Submit Plan Proposal to Malvern Hills District Council (minimum 6 week consultation)
Independent Examination	<ul style="list-style-type: none"> • Appointment of Examiner • Examiner's report published
Referendum and Adoption	<ul style="list-style-type: none"> • Referendum • Adoption

Kempsey NDP Timeline

Year	Month	Step
2012	September	Getting Started
2012	October	
2012	November	
2012	December	
Develop list of contacts set up steering group Carry out consultation roadshows and define neighbourhood develop communication strategy establish and secure funding Identify and contract planning expert to formulate plan		
2013	January	Identify the issues
	February	
	March	
Identify key economic and social issues facing community Review existing plans for area Carry out sustainability survey Establish main focus for intelligence gathering Carry out community survey and consultation exercises Carry out Equality impact assessment		
2013	April	Develop a Vision and objectives
	May	
Identify key National Planning Policy Framework and Local planning Policy Objectives Develop the sustainability Framework(objectives and criteria) Hold community meetings to check validity of vision		
2013	June	Generate options
	July	
	August	
Appraise options using sustainability framework Audit existing infrastructure and designations Carry out survey and needs assessments Feedback to the community and check for support		
2013	September	Draft the Neighbourhood Plan
	October	
	November	
Appraise draft options using sustainability framework Check proposals confirm with national and local planning policy Further involve community with consultation meeting Check evidence base		
2013	December	Consultation and submission
Prepare the sustainability appraisal report Hold Community meetings to confirm support send document to local business for comment and invite comment from community Check validity of pin with local planning authority Submit Plan with relevant documentation		
2014	January	Independent Examination
2014	February	Referendum and adoption