



Malvern Hills District Council – Planning Services

PRE – APPLICATION ADVICE REQUEST FORM

Please complete each section of this form as this will help the planning officer make a comprehensive response to your enquiry.

Your contact details: including a telephone number & email address

Address of property or site which your query relates (if different from above) - please include post code if known

(A plan identifying the site is required to ensure we answer the enquiry on the correct location).

A detailed description of your proposed development

A plan identifying the site is required to ensure we answer the enquiry on the correct location.

Site area of the site

Please attach any photographs that will support your application

Sketch/outline drawings of what you propose, indicating general layout of the site, size and scale of the proposal and floor plans and elevations where appropriate. (1:50 or 1:100)

Any other details you feel would help us to provide a comprehensive response

Proposed Development Type

<i>Residential Development*</i>	<i>Cost (inc VAT)</i>	<i>Tick</i>
1 - 4 dwellings	£324.60	
5 - 9 dwellings	£649.75	
10 - 49 dwellings	£1285.20	
50 - 199 dwellings	£2578.25	
200+dwellings	£3867.85	

Proposed Development Type

<i>Development Site Area</i>	<i>Cost (inc VAT)</i>	<i>Tick</i>
0.5ha or less	£324.60	
0.6 – 0.99ha	£649.75	
1.0 – 1.25ha	£1285.20	
1.26 - 2.0ha	£2578.25	
2ha or more	£3867.85	

Proposed Development Type

<i>Proposed Gross Floor Area**</i>	<i>Cost (inc VAT)</i>	<i>Tick</i>
500m ² or less	£324.60	
499 – 999m ²	£649.75	
1000 – 2499m ²	£1285.20	
2,500 – 9999m ²	£2578.25	
10,000m ² +	£3867.85	

Proposed Development Type

<i>Proposed Development Type</i>	<i>Cost (inc (VAT)</i>	<i>Tick</i>
Advertisements	£68.15	
Change of Use	£193.80	
Telecommunications	£193.80	
Glasshouses/Poly Tunnels	£286.80	
Householder developments	£47.10	
Other***	£131.00	

- * includes one-for-one replacements and conversions/subdivisions
- ** measured externally
- *** includes all other development proposals not falling within any of the above categories such as variation or removal of conditions, car parks & roads and certificates for lawfulness.

All fees are inclusive of VAT

Please send your completed form and fee to either: planningregistration@malvern hills.gov.uk or by post: Planning Services, Malvern Hills District Council, The Council House, Avenue Road, Malvern, Worcs, WR14 3AF. To make a telephone payment please call 01684 862221.
